

**Appendix “A”: Building Permit Application**

**TOWN OF CRAIK**  
**Building Permit Application under *The Construction Codes Act.***

**Applicant Information** (permit applicant can be an agent of the owner)

Applicant	
Primary Contact	
Address	
Phone and Email	

**Permit Information**

Project Location	
Project Description	
Project Type (Check One)	<input type="radio"/> New Construction <input type="radio"/> Addition, Alteration, Repair or Renovation to an Existing Building <input type="radio"/> Temporary Structure <input type="radio"/> Relocation of an Existing Building <input type="radio"/> Demolition of an Existing Building
Attached	Code Analysis: YES NO Construction Plans and Specifications: YES NO
Building Area and Height	
Value of Construction	\$

**Owner Information** (Include all owners listed on property title or attach)

Owner	
Project Contact	
Address	
Phone and Email	

**Contractor Information** (an owner can be identified as a self-contractor)

Company	
Project Contact	
Address	
Phone and Email	

**Lead Designer (individual responsible for overall design – list all others on a separate sheet)**

Company	
Project Contact	
Address	
Phone and Email	

**Declaration by Applicant**

I hereby declare that the above statements contained within this application and attached drawings are true and correct. I agree that where required a Development Permit must be issued in order for the Building Permit to be valid. Neither document relieves the owner, the applicant or the owner's agent from: complying with all municipal bylaw and /or Provincial and Federal Acts and regulations including the National Building Code (NBC), National Energy Code for Buildings (NECB) and the National Plumbing Code (NPC) and that it is my responsibility to ensure compliance with such legislation, regulations, bylaws and codes regardless of any plan review or inspections that may or may not be carried out by the building official, local authority or its authorized representatives. I agree that no construction shall commence without proper permits and approvals.

Name	
Signature	
Date	

**FOR OFFICE PURPOSES ONLY**

<b>Roll Number</b>	
<b>Permit Fees</b>	\$

**Notes:**

A Code Analysis provides detailed information on provisions of the NBC, NECB, or NPC that apply to the specific project demonstrating design and construction is intended to meet minimum requirements.

Value of Construction is the total cost to the owner for the building construction in its completed form and includes the cost of all building work, materials of construction, building systems, labour and overhead and profit of the contractor and subcontractors.

Building Area means the greatest horizontal area of a building above grade within the outside surface of exterior walls or within the outside surface of exterior walls and the centre line of firewalls.

Building height (in storeys) means the number of storeys contained between the roof and the floor of the first story.