

TOWN OF CRAIK
Minutes of the special meeting held on September 20th, 2017 in the
Town of Craik Council Chambers
600 Front Street in Craik, SK

Present: Mayor David Ashdown, Councillors Cheryl Klein, Garry Gilbertson, Cody Hull, Lawrence McRae, Cheryl Meshka
Councillor Brad Johnson – appeared by telephone

Regrets:

Also Present: Administrator Sarah Wells

Mayor David Ashdown called the special meeting of council for the Town of Craik to order at 7:33 p.m.

Administrator Sarah Wells was asked to leave during the discussion, and was asked to resume her seat at the council table during the vote to record the minutes.

- **Councillor Cody Hull requested a recorded vote on the following resolution:**

ADMINISTRATION POLICY & SALARY GUIDELINE
2017-214

Klein- THAT the position of Administrator be a full time position with full time being defined as a minimum of forty(40) hours per week with four(4) days being spent in the town office with one day equivalency to compensate for extra-office duties including meetings (regular and special), committee work, training events, emergencies, and special projects.

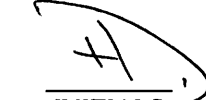
And that remuneration for the position be according to UMMAS Salary Guideline for population under 1000 plus a residency bonus of \$6,000 per annum.

And that benefits be according to council standard and policies.

And that duties include but not be limited to the attached Administrator/CAO Job Description.

Councillor Cody Hull – Opposed
Councillor Cheryl Klein – In Favour
Councillor Garry Gilbertson – In Favour
Councillor Cheryl Meshka – In Favour
Councillor Lawrence McRae – In Favour
Councillor Brad Johnson – In Favour
Mayor David Ashdown – In Favour

CARRIED


INITIALS

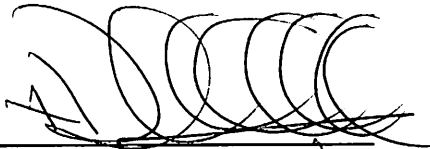
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ADJOURNMENT

2017-215

Johnson – Meeting is adjourned.

CARRIED



MAYOR



ADMINISTRATOR