

**TOWN OF CRAIK**  
**Minutes of the regular meeting held on February 15<sup>th</sup>, 2018 in the**  
**Town of Craik Council Chambers**  
**600 Front Street in Craik, SK**

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**Present:** Mayor David Ashdown, Councillors Cheryl Klein, Garry Gilbertson, Cheryl Meshka, Lawrence McRae, Brad Johnson, Cody Hull

**Regrets:**

**Also Present:** Administrator Sarah Wells

Mayor David Ashdown called the meeting of council for the Town of Craik to order at 7:00 p.m.

**RECEPTION OF AGENDA**

**2018-021**

Hull – Reception of the agenda for February 15<sup>th</sup>, 2018.

**CARRIED**

**ADOPTION OF REGULAR MEETING MINUTES**

**2018-022**

Gilbertson – Adopt the regular meeting minutes of January 18<sup>th</sup>, 2018.

**CARRIED**

**ADOPTION OF PUBLIC MEETING MINUTES**

**2018-023**

Klein – Adopt the public meeting minutes of January 27<sup>th</sup> 2018.

**CARRIED**

**ADOPTION OF SPECIAL MEETING MINUTES**

**2018-024**

Johnson – Adopt the special meeting minutes of January 27<sup>th</sup>, 2018.

**CARRIED**

**ACCEPTANCE OF TENDER- MECH/ELEC/STRUCT PROJECT**

**2018-025**

Gilbertson - That this council awards the tender for the Mechanical, Electrical and Structural Project to Black and McDonald, in the amount of \$520,343 (excluding taxes), and request KGS Engineers to issue the Notice of Acceptance.

**CARRIED**

**TENDER – SUPPLY TREATMENT SYSTEMS**

**2018-026**

Klein - That we delay the decision for the acceptance of tender for the Supply of Treatment Systems Project, pending further review by the municipal solicitor.

**CARRIED**

**ROADS REPORT**

**2018-27**

McRae - Reception of the town roads report.

**CARRIED**

  
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**ROADS TASK FORCE- TERMS OF REFERENCE**

**2018-028**

Johnson - Adopt the terms of reference for the Roads Task Force.

**CARRIED**

**ROADS TASK FORCE - DESIGNATIONS**

**2018-029**

Johnson - Approve the designation of Rick Rogers and Councillor Cheryl Meshka to the Roads Task Force, along with Councillor Brad Johnson.

**CARRIED**

**MUNISOFT PUBWORKS**

**2018-030**

Klein- Accept the quote for the purchase of Munisoft Pubworks software.

**CARRIED**

**Mayor David Ashdown opens the Public Meeting, to consider a bylaw under *The Planning and Development Act, 2007* to amend Bylaw No. 4/83, known as the Zoning Bylaw.**

**Intent of Proposed Bylaw**

The proposed amendment will rezone the parcel known as the NE ¼ 14-24-28 W2nM, Ext 4, Plan No. 69MJ09605 from a UR - Urban Reserve District zoning to C2 - General Commercial zoning.

**Affected Land**

The affected land is the NE ¼ 14-24-28 W2M, Ext 4, Plan No. 69MJ09605. As shown on the map attached to the proposed amendment Bylaw No. 2018-02.

**Reason**

The reason for the amendment is to allow the Ministry of Highways to subdivide this provincially owned parcel, and sell a portion for commercial development.

**NO PUBLIC WAS IN ATTENDANCE, AND MAYOR ASHDOWN CLOSED THE PUBLIC MEETING**

  
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**BYLAW NO. 2018-05 (AMEND ZONING BYLAW NO. 4/83)**

**2018-031**

Hull- First reading of Bylaw No. 2018-05, a bylaw to amend Zoning Bylaw No. 4/83.

**CARRIED**

**BYLAW NO. 2018-05 (AMEND ZONING BYLAW NO. 4/83)**

**2018-032**

McRae- Second reading of Bylaw No. 2018-05, a bylaw to amend Zoning Bylaw No. 4/83.

**CARRIED**

**BYLAW NO. 2018-05 (AMEND ZONING BYLAW NO. 4/83)**

**2018-033**

Hull- To proceed with third reading of Bylaw No. 2018-05 at this meeting.

**CARRIED**

**BYLAW NO. 2018-05 (AMEND ZONING BYLAW NO. 4/83)**

**2018-034**

McRae- Third reading of Bylaw No. 2018-05, a bylaw to amend Zoning Bylaw No. 4/83.

**CARRIED**

**SIGN CORRIDOR SPECIFICATIONS**

**2018-035**

Hull – Approve the specs for the sign corridor as presented to council.

**CARRIED**

**SIGN CORRIDOR INCENTIVE**

**2018-036**

Hull- That council authorize subsidies from the economic development fund for new signs in the sign corridors of up to \$250 per sign for commercial entities located within the Town of Craik, and up to \$500 per sign for local non-profit organizations. With the amount of each subsidy being at the discretion of council. This subsidy shall be in effect until July 1, 2023.

**CARRIED**

**2018 TAX REFORM PROPOSAL**

**2018-037**

Johnson- THAT this council approve in principle the implementation of a base property tax of \$700.00 per annum with a mill rate of 5.5 and initiates a community consultation process on such implementation.

**CARRIED**

**SUMMER WASTE PROGRAM**

**2018-038**

Gilbertson– Approve the proposed summer waste program.

**CARRIED**

  
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**REQUEST FOR TENDER – 2018 FINANCIAL AUDIT**

**2018-039**

McRae - THAT we issue a request for tender for the 2018 Financial Audit.

**CARRIED**

**MEAL ALLOWANCE –SUPERVISOR COURSE**

**2018-040**

Hull - Approve the payment of a meal allowance of \$50/day to Kevin Gilby to attend the Supervisors Course in Regina for the dates of February 5<sup>th</sup>, 6<sup>th</sup> and 7<sup>th</sup>, 2018 for a total of \$150.

**CARRIED**

**MEAL ALLOWANCE – SUMA CONVENTION**

**2018-041**

Gilbertson– To provide a meal allowance of \$30/day for council and administration that attended the SUMA Convention in Regina between the dates of February 4<sup>th</sup> -7<sup>th</sup>, 2018.

**CARRIED**

**SAVINGS ACCOUNT**

**2018-042**

Meshka - That we deactivate the Royal Bank Savings Account.

**CARRIED**

**MAINTENANCE REPORT**

**2018-043**

Johnson– Reception of the maintenance report.

**CARRIED**

**CONSENT AGENDA**

**2018-044**

Meshka– Approval of Bank Statement, Financial Statement and Account Payables as Consent Agenda.

**CARRIED**

**RESIGNATION FROM COUNCIL – CODY HULL**

**2018-045**

Ashdown – That this council accepts, with regret, Cody Hull's resignation from Town council effective March 5<sup>th</sup>, 2018, and wish him all the best in his future endeavors.

**CARRIED**

**MOVE TO IN-CAMERA**

**2018-046**

Johnson – Move to in-camera session to discuss matters in accordance with Bylaw 2016-01 Part II MEETINGS subsection 12 Closed Sessions.

**CARRIED**

  
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**RISE OUT OF CAMERA SESSION**

**2018-047**

Johnson – Rise out of camera session.

**CARRIED**

**TENDER -SALE OF PROPERTY**

**2018-048**

Gilbertson– That we accept the tender from Tony Shand to purchase Lots 19-20, Blk 6, Plan No. D2627 in the amount of \$5,500.

**CARRIED**

**TENDER -SALE OF 1993 FORD RANGER**

**2018-049**

Klein– That we accept the tender from Fred Johnson to purchase the 1993 Ford Ranger in the amount of \$542.29.

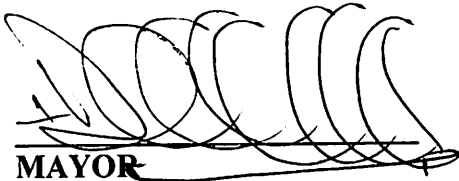
**CARRIED**

**ADJOURNMENT**

**2018-050**

Johnson – Meeting adjourned.

**CARRIED**

  
MAYOR

  
ADMINISTRATOR

  
INITIALS