

TOWN OF CRAIK
Minutes of the regular meeting held on February 15th, 2018 in the
Town of Craik Council Chambers
600 Front Street in Craik, SK

Present: Mayor David Ashdown, Councillors Cheryl Klein, Garry Gilbertson, Cheryl Meshka, Lawrence McRae, Brad Johnson, Cody Hull

Regrets:

Also Present: Administrator Sarah Wells

Mayor David Ashdown called the meeting of council for the Town of Craik to order at 7:00 p.m.

RECEPTION OF AGENDA

2018-021

Hull – Reception of the agenda for February 15th, 2018.

CARRIED

ADOPTION OF REGULAR MEETING MINUTES

2018-022

Gilbertson – Adopt the regular meeting minutes of January 18th, 2018.

CARRIED

ADOPTION OF PUBLIC MEETING MINUTES

2018-023

Klein – Adopt the public meeting minutes of January 27th 2018.

CARRIED

ADOPTION OF SPECIAL MEETING MINUTES

2018-024

Johnson – Adopt the special meeting minutes of January 27th, 2018.

CARRIED

ACCEPTANCE OF TENDER- MECH/ELEC/STRUCT PROJECT

2018-025

Gilbertson - That this council awards the tender for the Mechanical, Electrical and Structural Project to Black and McDonald, in the amount of \$520,343 (excluding taxes), and request KGS Engineers to issue the Notice of Acceptance.

CARRIED

TENDER – SUPPLY TREATMENT SYSTEMS

2018-026

Klein - That we delay the decision for the acceptance of tender for the Supply of Treatment Systems Project, pending further review by the municipal solicitor.

CARRIED

ROADS REPORT

2018-27

McRae - Reception of the town roads report.

CARRIED


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ROADS TASK FORCE- TERMS OF REFERENCE

2018-028

Johnson - Adopt the terms of reference for the Roads Task Force.

CARRIED

ROADS TASK FORCE - DESIGNATIONS

2018-029

Johnson - Approve the designation of Rick Rogers and Councillor Cheryl Meshka to the Roads Task Force, along with Councillor Brad Johnson.

CARRIED

MUNISOFT PUBWORKS

2018-030

Klein- Accept the quote for the purchase of Munisoft Pubworks software.

CARRIED

Mayor David Ashdown opens the Public Meeting, to consider a bylaw under *The Planning and Development Act, 2007* to amend Bylaw No. 4/83, known as the Zoning Bylaw.

Intent of Proposed Bylaw

The proposed amendment will rezone the parcel known as the NE ¼ 14-24-28 W2nM, Ext 4, Plan No. 69MJ09605 from a UR - Urban Reserve District zoning to C2 - General Commercial zoning.

Affected Land

The affected land is the NE ¼ 14-24-28 W2M, Ext 4, Plan No. 69MJ09605. As shown on the map attached to the proposed amendment Bylaw No. 2018-02.

Reason

The reason for the amendment is to allow the Ministry of Highways to subdivide this provincially owned parcel, and sell a portion for commercial development.

NO PUBLIC WAS IN ATTENDANCE, AND MAYOR ASHDOWN CLOSED THE PUBLIC MEETING


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BYLAW NO. 2018-05 (AMEND ZONING BYLAW NO. 4/83)

2018-031

Hull- First reading of Bylaw No. 2018-05, a bylaw to amend Zoning Bylaw No. 4/83.

CARRIED

BYLAW NO. 2018-05 (AMEND ZONING BYLAW NO. 4/83)

2018-032

McRae- Second reading of Bylaw No. 2018-05, a bylaw to amend Zoning Bylaw No. 4/83.

CARRIED

BYLAW NO. 2018-05 (AMEND ZONING BYLAW NO. 4/83)

2018-033

Hull- To proceed with third reading of Bylaw No. 2018-05 at this meeting.

CARRIED

BYLAW NO. 2018-05 (AMEND ZONING BYLAW NO. 4/83)

2018-034

McRae- Third reading of Bylaw No. 2018-05, a bylaw to amend Zoning Bylaw No. 4/83.

CARRIED

SIGN CORRIDOR SPECIFICATIONS

2018-035

Hull – Approve the specs for the sign corridor as presented to council.

CARRIED

SIGN CORRIDOR INCENTIVE

2018-036

Hull- That council authorize subsidies from the economic development fund for new signs in the sign corridors of up to \$250 per sign for commercial entities located within the Town of Craik, and up to \$500 per sign for local non-profit organizations. With the amount of each subsidy being at the discretion of council. This subsidy shall be in effect until July 1, 2023.

CARRIED

2018 TAX REFORM PROPOSAL

2018-037

Johnson- THAT this council approve in principle the implementation of a base property tax of \$700.00 per annum with a mill rate of 5.5 and initiates a community consultation process on such implementation.

CARRIED

SUMMER WASTE PROGRAM

2018-038

Gilbertson– Approve the proposed summer waste program.

CARRIED


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REQUEST FOR TENDER – 2018 FINANCIAL AUDIT

2018-039

McRae - THAT we issue a request for tender for the 2018 Financial Audit.

CARRIED

MEAL ALLOWANCE –SUPERVISOR COURSE

2018-040

Hull - Approve the payment of a meal allowance of \$50/day to Kevin Gilby to attend the Supervisors Course in Regina for the dates of February 5th, 6th and 7th, 2018 for a total of \$150.

CARRIED

MEAL ALLOWANCE – SUMA CONVENTION

2018-041

Gilbertson– To provide a meal allowance of \$30/day for council and administration that attended the SUMA Convention in Regina between the dates of February 4th -7th, 2018.

CARRIED

SAVINGS ACCOUNT

2018-042

Meshka - That we deactivate the Royal Bank Savings Account.

CARRIED

MAINTENANCE REPORT

2018-043

Johnson– Reception of the maintenance report.

CARRIED

CONSENT AGENDA

2018-044

Meshka– Approval of Bank Statement, Financial Statement and Account Payables as Consent Agenda.

CARRIED

RESIGNATION FROM COUNCIL – CODY HULL

2018-045

Ashdown – That this council accepts, with regret, Cody Hull's resignation from Town council effective March 5th, 2018, and wish him all the best in his future endeavors.

CARRIED

MOVE TO IN-CAMERA

2018-046

Johnson – Move to in-camera session to discuss matters in accordance with Bylaw 2016-01 Part II MEETINGS subsection 12 Closed Sessions.

CARRIED


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RISE OUT OF CAMERA SESSION

2018-047

Johnson – Rise out of camera session.

CARRIED

TENDER -SALE OF PROPERTY

2018-048

Gilbertson– That we accept the tender from Tony Shand to purchase Lots 19-20, Blk 6, Plan No. D2627 in the amount of \$5,500.

CARRIED

TENDER -SALE OF 1993 FORD RANGER

2018-049

Klein– That we accept the tender from Fred Johnson to purchase the 1993 Ford Ranger in the amount of \$542.29.

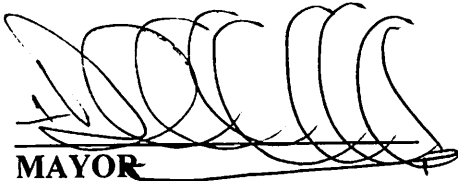
CARRIED

ADJOURNMENT

2018-050

Johnson – Meeting adjourned.

CARRIED


MAYOR


ADMINISTRATOR


INITIALS