

TOWN OF CRAIK

Minutes of the regular meeting held on Tuesday, December 13th, 2022 in the Rural Municipality of Craik No. 222/Town of Craik Council Chambers in Craik, Saskatchewan

The regular meeting of the Council for the Town of Craik was called to order by Mayor Mark Wegner at 6:29 pm.

Present: Mayor Mark Wegner
Councillor Mike Erlandson
Rick Pilling
Ernie Spencer
Kevin Wright
Kim Bakken
James Salter

Also, Present: Administrator JoAnne Yates

Regrets:

APPROVAL OF AGENDA:

2022-203

Moved by Councillor Rick Pilling: **THAT** the Town of Craik Council hereby approves the December 13th, 2022 Agenda as circulated.

CARRIED

APPROVAL OF MINUTES:

2022-204

Moved by Councillor Ernie Spencer: **THAT** the Town of Craik Council hereby adopts the minutes for the Regular Meeting held on November 8th, 2022 as circulated.

CARRIED

Delegates:

FINANCIALS:

ACCOUNTS PAYABLE:

2022-205

Moved by Councillor James Salter: **THAT** the Town of Craik Council hereby approves the December 13th, 2022 Accounts Payables in the amount of \$33,687.83 as presented to Council.

CARRIED

2022-206

Moved by Councillor Kevin Wright: **THAT** the Town of Craik Council hereby approves the added Accounts Payable in the amount of \$3,507.00 as presented to the council.

CARRIED

MONTH-END ACCOUNTS PAYABLE:

2022-207

Moved by Councillor Mike Erlandson: **THAT** the Town of Craik Council hereby approves month-end payroll deductions payment in the amount of \$4,263.50 as presented to Council.

CARRIED

ELECTRONIC PAYMENTS:

2022-208

Moved by Councillor Kevin Wright: **THAT** the Town of Craik Council hereby approves the November 2022 EPT electronic payment for Education taxes collected in the amount of \$3,853.85 as presented to Council.

CARRIED

PAYROLL:

2022-209

Moved by Councillor James Salter: **THAT** the Town of Craik Council hereby approves the November 2022 payroll in the amount of \$8,139.45 as presented to Council.

CARRIED

RECEIPTS AND PAYMENTS:

2022-210

Moved by Councillor Rick Pilling: **THAT** the Town of Craik Council hereby approves the November 2022 Receipts and Payments Statement as presented to the Council.

CARRIED


INITIALS

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CORRESPONDENCE:

2022-211

Moved by Councillor Rick Pilling: **THAT** the Town of Craik Council hereby accepts the December 2022 correspondence as circulated.

CARRIED

OLD BUSINESS:

WATER FILL POLICY:

2022-212

Moved by Councillor Mike Erlandson: **THAT** the Town of Craik Council hereby instates a Water Truck fill policy that requires the water fill Station to be closed once the temperature dips below -30C.

CARRIED

WATER AND WASTEWATER INSPECTIONS AND PERMITS:

2022-213

Moved by Councillor Ernie Spencer: **THAT** the Town of Craik Council recognizes the Water and Wastewater inspections and permits from The Water Security Agency presented by the Administrator.

CARRIED

NEW BUSINESS:

RESERVE FUND:

2022-214

Moved by Councillor Rick Pilling: **THAT** the Town of Craik Council hereby moves \$672.68 to the Town reserve account collected from the utilities in the month of November 2022.

CARRIED

MUNICIPAL REVENUE SHARING GRANT – DECLARATION OF ELIGIBILITY:

2022-215

Moved by Councillor Kim Bakken: **THAT** the Town of Craik Council confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing grant:

Submission of the 2021 Audited Financial Statements to the Ministry of Government Relations;
Submission of the 2021 Public Report on Municipal Waterworks to the Ministry of Government Relations;

In good standing with respect to the reporting and remittance of Education Property Taxes;

Adoption of a Council Procedures Bylaw;

Adoption of an Employees Code of Conduct;

All members of the Council have filed and annually updated their public disclosure Statements, and we authorize the Administrator to file our application with the Ministry of Government Relations as per the requirements of eligibility for the Municipal Revenue Sharing Grant.

CARRIED

COUNCIL MEETING DATES AND TIMES FOR 2023:

2022-216

Moved by Councillor James Salter: **THAT** the Town of Craik Council set the regular dates and times for the regular Council meetings for 2023 as follows:

Tuesday, January 10 th	6:30 pm
Tuesday, February 14 th	6:30 pm
Tuesday, March 14 th	6:30 pm
Tuesday, April 11 th	6:30 pm
Tuesday, May 9 th	6:30 pm
Tuesday, June 13 th	6:30 pm
Tuesday, July 11 th	6:30 pm
Tuesday, August 8 th	6:30 pm
Tuesday, September 12 th	6:30 pm
Tuesday, October 10 th	6:30 pm
Tuesday, November 14 th	6:30 pm
Tuesday, December 12 th	6:30 pm

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DUDLEY & COMPANY ENGAGEMENT LETTER:

2022-217

Moved by Councillor Kevin Wright: **THAT** the Town of Craik Council hereby appoints Dudley & Company LLP as Auditors for the 2022 audit.

CARRIED

APPOINTMENT OF WESTERN MUNICIPAL CONSULTING:

2022-218

Moved by Councillor Ernie Spencer: **THAT** the Town of Craik Council hereby appoints Tim Lafreniere, Mike Waschuk, Gordon Parkinson, Dave Thompson, Wayne Adams, Jeff Hutton, Dave Gurnsey, Murray Dean, and Stew Demmans to manage the Board of Revisions process for the term of January 1st, 2023 through to December 31, 2023, and Kristen Tokaryk as Secretary from Western Municipal Consulting.

CARRIED

LIBRARY LEVY:

2022-219

Moved by Councillor Rick Pilling: **THAT** the Town of Craik Council hereby approves the 2023 Palliser Regional Library Levy in the amount of \$8,991.00.

CARRIED

SALE OF PUMP DRIVES:

2022-220

Moved by Councillor Mike Erlandson: **THAT** the Town of Craik Council hereby approves the offer from Element Water Systems to purchase the two pump drives from the old water plant in the amount of \$1,200.00, including all taxes.

CARRIED

LIST OF TAX ARREARS:

2022-221

Moved by Kim Bakken: **THAT** the Town of Craik Council hereby recognizes the list of tax arrears presented to the Head of Council for advertising.

CARRIED

TAX ENFORCEMENT:

2022-222

Moved by Councillor James Salter: **THAT** the Town of Craik Council hereby instructs the administrator to apply for the titles on Lot 04, Blk 16, Plan I4093, Title No. 100806566, Lot 3 Blk 16, Plan I4093, Title No. 100806555, Lot 10, Blk 05, Plan D2627, Title No. 134519328 and Lot 09, Blk 05, Plan D2627, Title No. 134519317.

CARRIED

COMMUNITY RINK AFFORDABILITY GRANT:

2022-223

Moved by Councillor Kevin Wright: **THAT** the Town of Craik Council hereby approves the application for the Community Rink Affordability Grant in the amount of \$2,500.00 on behalf of the Craik Rink Board.

CARRIED

CHRISTMAS BONUS:

2022-224

Moved by Councillor Kevin Wright: **THAT** the Town of Craik Council hereby approves the purchase of \$50.00 gift cards from Craik Bigway Foods (TGP) for administration and staff for a total amount of \$250.00.


CARRIED

ADJOURNMENT:

2022-225

Moved by Councillor Ernie Spencer to adjourn at 8:28 pm.

CARRIED


MAYOR


ADMINISTRATOR


INITIALS