

**TOWN OF CRAIK**

**Minutes of the regular meeting held on Thursday, December 10<sup>th</sup>, 2024 in the Rural Municipality of Craik No. 222/Town of Craik Council Chambers in Craik, Saskatchewan**

The regular meeting of the Council for the Town of Craik was called to order by Mayor Mark Wegner at 6:30 pm.

Present: Mayor Mark Wegner  
Councillor Aiden Sanden  
Mike Erlandson  
Kim Bakken  
Rick Pilling

Also, Present: Interim Administrator Tim Fox

**DELEGATES:** Nathan Boyd – Craik RCMP 7:00 pm

**APPROVAL OF AGENDA:**

**2024-226**

Moved by Councillor Aiden Sanden: **THAT** the Town of Craik Council hereby approves the December 10<sup>th</sup>, 2024 Agenda as circulated.

**CARRIED**

**APPROVAL OF MINUTES:**

**2024-227**

Moved by Councillor Rick Pilling: **THAT** the Town of Craik Council hereby adopts the minutes for the Regular Meeting held on November 14<sup>th</sup>, 2024 as circulated.

**CARRIED**

**FINANCIALS:**

**ACCOUNTS PAYABLE & ELECTRONIC PAYMENTS:**

**2024-228**

Moved by Councillor Mike Erlandson: **THAT** the Town of Craik Council hereby approves Accounts Payables Cheques #11851-11876 in the amount of \$23,992.16 and Cheques #11877-11881 \$655.81 and Cheques #11882-11884 \$9,329.29 and EFT payment Batch #2024-00097 \$20,481.61 and Payment Batch #2024-00107 \$8,440.45 as presented to Council.

**CARRIED**

**PAYROLL:**

**2024-229**

Moved by Councillor Kim Bakken: **THAT** the Town of Craik Council hereby approves the November 2024 payroll in the amount of \$6,323.69 as presented to Council.

**CARRIED**

**RBC Bank Accounts:**

**2024-230**

Moved by Councillor Aiden Sanden: **THAT** the Town of Craik Council hereby acknowledges the RBC Bank Accounts statements as presented.

- Bank Reconciliation November Checking's
- Bank Reconciliation November Savings
- GIC Account Holdings
- RBC Visa Statement November

**CARRIED**

**JACK HAMMER:**

**2024-231**

Moved by Councillor Rick Pilling: **THAT** the Town of Craik Council hereby approve the purchase of one Electric Jack Hammer and Grinder at an Estimated Cost of \$4,000.00.

**CARRIED**

**RECEIPTS AND PAYMENTS:**

**2024-232**

Moved by Councillor Mike Erlandson: **THAT** the Town of Craik Council hereby approves the November 2024 Receipts and Payments Statement as presented to Council.

  
INITIALS

**TOWN OF CRAIK**

**Minutes of the regular meeting held on Thursday, December 10<sup>th</sup>, 2024 in the Rural Municipality of Craik No. 222/Town of Craik Council Chambers in Craik, Saskatchewan**

**CARRIED**

**CORRESPONDENCE:**

**2024-233**

Moved by Councillor Kim Bakken: **THAT** the Town of Craik Council receive for information the correspondence as circulated.

- Saskatchewan Government Relations Declaration

**CARRIED**

**NEW BUSINESS:**

**RESERVE FUND:**

**2024-234**

Moved by Councillor Rick Pilling: **THAT** the Town of Craik Council hereby moves \$1,550.74 to the Town reserve account collected from the utilities in the month of November 2024.

**CARRIED**

**DUDLEY & COMPANY LLP :**

**2024-235**

Moved by Councillor Aiden Sanden: **THAT** the Town of Craik hereby approves:

The engagement letter for Dudley and Company LLP to audit the financial statements of the Town of Craik which comprise the statement of financial position as at December 31, 2024 and the statements of the operation, change in net financial assets and cash flow for the year then ended and notes to the financial statements (including a summary of significant accounting policies), as well as a summary of the financial statements.

**CARRIED**

**WESTERN MUNICIPAL CONSULTING – APPOINTMENT OF BOARD OF REVISION AND DEVELOPMENT APPEALS BOARD**

**2024-236**

Moved by Councillor Mike Erlandson: **THAT** pursuant to Subsection 220(1) of The Municipalities Act, TOWN OF CRAIK appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh. (The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers)

**AND**

That pursuant to Subsection 221(1) of The Municipalities Act, the TOWN OF CRAIK appoints Nicole Hoskins with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

**AND**

That pursuant to Subsection 214(1) of The Planning and Development Act, 2007, the TOWN OF CRAIK appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh (The Chair shall be responsible for

  
INITIALS

**TOWN OF CRAIK**

**Minutes of the regular meeting held on Thursday, December 10<sup>th</sup>, 2024 in the Rural Municipality of Craik No. 222/Town of Craik Council Chambers in Craik, Saskatchewan**

naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.)

**AND**

That pursuant to Subsection 216(3)(a) of The Planning and Development Act, 2007, the TOWN OF CRAIK appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2025, through to December 31, 2025, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

**CARRIED**

**REPORTS**

**2024-237**

Moved by Councillor Rick Pilling: **THAT** the Town of Craik Council hereby accepts the November 2024 reports as circulated.

- Water Works – Testing
- Water Works – Monthly report
- Public Works

**CARRIED**

**TAX TITLE PROPERTY– TENDER FOR SALE:**

**2024-238**

Moved by Councillor Kim Bakken: **THAT** the Town of Craik Council accept the tender From Nathan Heinen and Chantelle Dube' for the sale of Tax Title Property - Lot 7-8, Blk 8, Plan D2627, in the amount of \$2,000.00`.

**CARRIED**

**CHRISTMAS GIFT CARDS:**

**2023-239**

Moved by Councillor Aiden Sanden: **THAT** the Town of Craik Council hereby approves the purchase of \$50.00 gift cards from Craik Bigway Foods for administration and staff for a total amount of \$350.00.

**CARRIED**

**PEST CONTROL AND WEED INSPECTOR:**

**2023-240**

Moved by Councillor Kim Bakken: **THAT** the Town of Craik Council hereby contract Brad Johnson as the Town of Craik Weed and Pest Control Officer for 2025 at the following rate:

Pest Control - \$1,500.00

Weed Inspector - \$500.00.

And

the Town of Craik Council hereby to contract Brad Johnson as an equipment operator as needed for \$50.00/hr.

**CARRIED**

**COMMUNITY HALL RENT:**

**2023-241**

Moved by Councillor Kim Bakken: **THAT** the Town of Craik Council hereby approves sponsoring the cost of the hall rent for the Santa Clause Day.

**CARRIED**

**AGED ACCOUNTS:**

**2023-242**

Moved by Councillor Rick Pilling: **THAT** the Town of Craik Council hereby authorizes the Administrator to transfer any outstanding Utilities and accounts receivable accounts 90 days or more in arrears after December 31<sup>st</sup>,2024 to the tax roll.

**CARRIED**

  
INITIALS



**TOWN OF CRAIK**

**Minutes of the regular meeting held on Thursday, December 10<sup>th</sup>, 2024 in the Rural Municipality of Craik No. 222/Town of Craik Council Chambers in Craik, Saskatchewan**

**2025 COUNCIL MEETING DATES:  
2023-243**

Moved by Councillor Mike Erlandson: **THAT** the Town of Craik Council hereby set the 2025 Regular Council Meeting Dates as follows;

Tuesday, January 21 <sup>st</sup>	6:30 pm
Tuesday, February 11 <sup>th</sup>	6:30 pm
Tuesday, March 11 <sup>th</sup>	6:30 pm
Tuesday, April 8 <sup>th</sup>	6:30 pm
Tuesday, May 13 <sup>th</sup>	6:30 pm
Tuesday, June 10 <sup>th</sup>	6:30 pm
Tuesday, July 8 <sup>th</sup>	6:30 pm
Tuesday, August 12 <sup>th</sup>	6:30 pm
Tuesday, September 9 <sup>th</sup>	6:30 pm
Tuesday, October 14 <sup>th</sup>	6:30 pm
Tuesday, November 18 <sup>th</sup>	6:30 pm
Tuesday, December 9 <sup>th</sup>	6:30 pm

**CARRIED**

**ADJOURNMENT:  
2024-244**

Moved by Councillor Rick Pilling to adjourn at 7:56 pm.

**CARRIED**



MAYOR



ADMINISTRATOR