

TOWN OF CRAIK
Minutes of the regular meeting held on Thursday, June 10th, 2025 in the Rural Municipality of Craik No. 222/Town of Craik Council Chambers in Craik, SK.

Present:	Mayor Councillor	Mark Wegner Aiden Sanden Kim Bakken Rick Pilling Mike Erlandson
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Also, Present:	Interim Administrator	Tim Fox
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Kevin Gilby – Water Operations Manager

Mayor Mark Wegner called the meeting to order at 6:30 pm

APPROVAL OF AGENDA:

2025-062

Moved by Councillor Rick Pilling: **THAT** the Town of Craik Council hereby approves the June 10th, 2025 Agenda as presented.

CARRIED

APPROVAL OF MINUTES:

2025-063

Moved by Councillor Aiden Sanden: **THAT** the Town of Craik Council hereby adopts the minutes for the Regular Meeting held on May 13th, 2025 as presented.

CARRIED

FINANCIALS:

2025-064

Moved by Councillor Mike Erlandson: **THAT** the Town of Craik Council hereby approve the May 2025 financials as presented to Council:

Accounts for approval
A/P – #12056 – 12087 \$49,515.66, MEPP \$1328.30, Rec General \$1984.06, EFT-Prairie South \$347.58
Payroll – May \$7,914.20
Bank Reconciliation General May
Bank Reconciliation Savings May
RBC Visa Statement \$ 33.29
Statement of Financial Activity May

CARRIED

Kevin Gilby gave his water operations report
Kevin spoke on the need for UFD Booster pump and he had received an estimate of \$5,000.00 for the repair from Living Skies.

CORRESPONDENCE - TREE ORDER:

2025-065

Moved by Councillor Rick Pilling: **THAT** the Town of Craik Council approve the tree order from Help International, as presented, at an estimated cost of \$1,000.00

CARRIED

2025 BUDGET:

2025-066

Moved by Councillor Aiden Sanden: **THAT** the Town of Craik Council hereby approves the 2025 budget, forever forming part of these minutes.

CARRIED

INITIALS

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2025 MUNICIPAL MILL RATE

2025-067

Moved by Councillor Mike Erlandson : **THAT** the Town of Craik Council hereby sets the mill rate for the 2025 year at 10.

CARRIED

JOINT ADMINISTRATION AGREEMENT BETWEEN THE TOWN OF CRAIK AND THE RM OF CRAIK NO. 222

2025-068

Moved by Councillor Kim Bakken: **THAT** the Town of Craik Council approve the updated Joint Administration Agreement with the RM of Craik, effective January 1, 2025. FURTHERMORE, under this agreement, the Town shall pay \$80,000 per annum for administration services, to be remitted in equal monthly installments over 12 months. This amount includes costs previously paid separately for utilities, office supplies, and maintenance, resulting in a net administration cost of approximately \$68,082. BE IT FURTHER RESOLVED the Town shall remain responsible for specific software and IT support costs as outlined in the agreement

CARRIED

TOWN OF CRAIK PROPERTY AND LIABILITY INSURANCE:

2025-069

Moved by Councillor Rick Pilling: **THAT** the Town of Craik Council approves entering into an agreement with SUMAssure for the provision of property and liability insurance for the Town of Craik, as presented. FURTHERMORE, the Town of Craik will not renew its property and liability insurance with Long Lake Insurance.

CARRIED

HDPE DR 11 4" WATERLINE

SUBTERRA HORIZONTAL DIRECTIONAL DRILLING LTD. QUOTE FOR APPROVAL

2025-070

Moved by Councillor Aiden Sanden: **THAT** the Town of Craik Council approve the quote from Subterra Horizontal Directional Drilling Ltd. for the installation of 4" HDPE DR11 Waterline in the amount of \$44,850.00 plus applicable taxes.

CARRIED

PRAIRIE PIONEER MUSEUM ASSOCIATION LEASE AGREEMENT

2025-071

Moved by Councillor Mike Erlandson: **THAT** the Town of Craik Council table the approval of the Lease agreement between the Prairie Pioneer Museum Association and the Town of Craik for the building, property and premises known as the Craik Museum which are located on land the Town of Craik owns.

CARRIED

MILEAGE ALLOWANCE

2025-072

Moved by Councillor Kim Bakken: **THAT** the Town of Craik Council approve a monthly mileage allowance of \$50.00 for Kevin Gilby to cover vehicle expenses incurred in the performance of his employment duties for the Town of Craik.

CARRIED

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NEW BUSINESS:
RESERVE FUND:

2025-073

Moved by Councillor Rick Pilling: **THAT** the Town of Craik Council hereby moves \$2,106.09 to the Town reserve account collected from the utilities in the month of May 2025.

CARRIED

REPORTS
2025-074

Moved by Councillor Aiden Sanden: **THAT** the Town of Craik Council hereby accepts the May 2025 reports as circulated.

- Water Works – Testing
- Water Works – Monthly report
- Public Works - Monthly report

CARRIED

COVENANT CONSTRUCTION INC. – HIGHWAY PATCHING QUOTE
2025-075

Moved by Councillor Mike Erlandson: **THAT** the Town of Craik Council hereby approve Covenant Construction Inc. – highway patching invoice (approximately 132 tonnes of Hot mix asphalt all labour and material supplied) as presented in the amount of \$66,600.00 (taxes included).

CARRIED

UFD BOOSTER PUMP REPAIRS
2025-076

Moved by Councillor Kim Bakken : **THAT** the Town of Craik Council approve the estimated quote from Living Skies for the installation of a 600V 3 Phase 10 hp Booster Pump for the water treatment plant in the amount of \$5,000.00

CARRIED

A BYLAW TO EXTEND THE TIME REQUIRED FOR THE COMPLETION OF THE ANNUAL AUDIT & FINANCIAL STATEMENTS

BYLAW NUMBER 2025-01
Introduction and Reading:
2025-77

Moved by Councillor Kim Bakken: **THAT** Bylaw Number 2025-01 being “A Bylaw to extend the time requested for the completion of the annual audit & financial statements”; be introduced and read for the first time.

CARRIED

BYLAW NUMBER 2025-01:
Second Reading:
2025-78

Moved by Councillor Rick Pilling: **THAT** Bylaw No. 2025-01 being “A Bylaw to extend the time requested for the completion of the annual audit & financial statements”; be now read for the second time.

CARRIED

BYLAW NUMBER 2025-01:
Proceed with Third Reading
2025-79

Moved by Councillor Aiden Sanden: **THAT WHEREAS** all members of Council present at this meeting; **THAT** Council unanimously agree to the third reading of Bylaw No. 2025-01.

CARRIED UN.

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BYLAW NUMBER 2025-01:

Third Reading:
2025-80

Moved by Councillor Mike Erlandson: **THAT** Bylaw No. 2025-01 having been read a third time, annexed hereto, and forming part of these minutes, be adopted and authenticated by the Mayor and Administrator of the Town of Craik.

CARRIED UN.

ADJOURNMENT:
2025-081

Moved by Councillor Rick Pilling to adjourn at 8:40 pm.

CARRIED

MAYOR - MARK WEGNER

ADMINISTRATOR – TIM FOX