

TOWN OF CRAIK
Minutes of the Regular Meeting held on February 16, 2021 in the
Council Chambers
600 Front Street in Craik, Sk.

*Meeting held Via conference call due to COVID restrictions.
Call in information provided to community members and posted on Facebook.*

Present: Mayor Mark Wegner, Councillor Rick Pilling, Councillor Rob Pattison

Via Telephone: Councillor Dermot McCaw, Councillor Ernie Spencer, Councillor Shayne Stubbington,
Councillor Mike Erlandson

Absent:

Also, Present: Kimberly Downing, Administrator

Mayor Mark Wegner called the meeting to order at 6:30pm

Mayor opening remarks

RCMP ANNUAL REPORT:

RCMP Sgt. Presented annual crime statistics for 2020 to the council for the town. Also, reported that the detachment is at full staff levels.

APPROVAL OF MINUTES

2021-017

Moved by Councillor Rob Pattison: **THAT** the minutes of the January 19, 2021 regular meeting be approved as circulated.

CARRIED

ELECTRONIC FUNDS

2021-018

Moved by Councillor Dermot McCaw: **THAT** the Council approve the EFT payable for the month of January 2021 in the amount of \$643.88 as presented, school tax remittance.

CARRIED

PAYROLL

2021-019

Moved by Councillor Mike Erlandson: **THAT** Council approve the Month of January 2021 gross payroll in the amount of \$10,824.36 as presented.

CARRIED

ACCOUNTS PAYABLE

2021-020

Moved by Councillor Rick Pilling: **That** Council approve the accounts payable in the amount of \$44,083.93 as presented payed in cheques # .

CARRIED

FINANCIAL STATEMENT OF ACTIVITY

2021-021

Moved by Councillor Ernie Spence: **That** Council accept the January 2021 Statement of Financial Activity printed from the Munisoft accounting program as circulated.

CARRIED

CORRESPONDANCE

2021-022

Moved by Councillor Shayne Stubbington: **THAT** the Council acknowledge the correspondence as circulated which includes letters, information bulletins and bank statement and direct to be filed.

CARRIED

PEST CONTROL

Council directs administration that this will be added to the Public Works Foreman job description.

COUNCIL RENUMERATION

2021-023

Moved by Councillor Rick Pilling: **THAT** Council remuneration be set as follows:

1. Regular Meetings:
 - Mayor - \$150.00
 - Councillor - \$150.00
2. Special Meetings:
 - Mayor - \$75.00
 - Councillor - \$50.00

CARRIED

FEDERATION OF CANADIAN MUNICIPALITIES GRANT

2021-024

Moved by Councillor Mike Erlandson: **Be it resolved that Town of Craik Council directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program to start the evaluation of existing assets (water & sewer lines located under ground). Be therefore resolved that the Town of Craik commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:**

- Contract with a company to come and take video of the water and sewer lines located underground within the town, and
- Start work with an engineering firm to evaluate the video and provide a rating as per industry measurement for that asset.

Be it further resolved that the Town of Craik commits \$5,000 from it's budget towards the cost of this initiative.

CARRIED

TAX ENFORCEMENT

2021-025

Moved by Councillor Ernie Spencer: **THAT** Council approves the administrator to take back title # (lots 3 & 4 Railway Street) as per Tax Enforcement Act.

CARRIED

CRAIK HEALTH BOARD

2021-026

Moved by Councillor Ernie Spencer: **THAT** the Town of Craik Council fully supports the Craik Health Board in its efforts to ensure the current level of doctor services continue at the Craik Health Centre.

CARRIED

FEE FOR TOWN TRACTOR AND MAN

2021-027

Moved by Councillor Rob Pattison: **THAT** the fee for the hiring of the town tractor and man will be \$100.00/hour effective immediately.

CARRIED

PUBLIC WORKS FOREMAN REPORT

Mayor Mark Wegner provided an update for public works department, as there presently is not an employee there: sanding streets – ongoing; fixing equipment – ongoing; straightening up shop – is slowing being looked at and lots of random stuff being found.

WATER TREATMENT PLANT TESTING REPORT

2021-028

Moved by Councillor Rob Pattison: **THAT** Council accept the Water Treatment Plant test results as circulated for the month of January 2021 and a copy filed in the office.

CARRIED

WATER WORKS REPORT

2021-029

Moved by Councillor Shayne Stubbington: **THAT** Council accept the Water Works activity report as circulated.

CARRIED

ADMINISTRATOR REPORT

2021-030

Moved by Councillor Mike Erlandson: **THAT** Council accept the Administrator's report as presented.

CARRIED

Councillor Ernie Spence: Finance committee has been working on the 2021 budget.

Councillor Rob Pattison: Standard Operating Procedure development has begun; in preliminary stage.

Public Forum

Debbie Stewart – wants to make sure we develop standard operating procedures for staff.

IN-CAMERA

2021-031

Moved by Councillor Rick Pilling: **THAT** the Town of Craik Council move in-Camera at 9:09 pm to discuss human resources as authorized by the legislation of the Municipalities Act Section 120 including the exemption in Part III of the Local Freedom of Information Act and Protection of Privacy Act.

CARRIED

OUT OF CAMERA

2021-032

Moved by Councillor Rob Pattison: **That** council rises out of in camera at 9:20pm.

Moved by Councillor Rick Pilling: **THAT** regular meeting of Council be adjourned at 9:20pm



MAYOR



ADMINISTRATOR