

**TOWN OF CRAIK**

**Minutes of the Regular Meeting held on January 19, 2021 in the  
Council Chambers  
600 Front Street in Craik, Sk.**

*Meeting held Via conference call due to COVID restrictions. Call in information provided to community members and posted on the front door of the office.*

Present: Mayor Mark Wegner, Councillor Rick Pilling, Councillor Shayne Stubbington, Councillor Rob Pattison, Councillor Mike Erlandson

Via Telephone: Councillor Dermot McCaw, Councillor Ernie Spencer

Absent:

Also, Present: Kimberly Downing, Administrator

Mayor Mark Wegner called the meeting to order at 6:30pm

Mayor opening remarks

Review of Council Public Disclosure Statements

**APPROVAL OF MINUTES**

**2021-001**

Moved by Councillor Rob Pattison: **THAT** the minutes of the December 15, 2020 regular meeting be approved as circulated

**CARRIED**

**ELECTRONIC FUNDS**

**2021-002**

Moved by Councillor Ernie Spencer: **THAT** the Council approve the EFT payable for the month of December 2020 in the amount of \$11,051.92 as presented, school tax remittance.

**CARRIED**

**PAYROLL**

**2021-003**

Moved by Councillor Shayne Stubbington: **THAT** Council approve the Month of December 2020 gross payroll in the amount of \$10,079.78 as presented

**CARRIED**

**ACCOUNTS PAYABLE**

**2021-004**

Moved by Councillor Rick Pilling: **That** Council approve the accounts payable in the amount of \$37,571.15 as presented.

**CARRIED**

**FINANCIAL STATEMENT OF ACTIVITY**

**2021-005**

Moved by Councillor Dermot McCaw: **That** Council accept the December 2020 Statement of Financial Activity printed from the Munisoft accounting program as circulated

**CARRIED**

**CORRESPONDANCE**

**2021-006**

Moved by Councillor Rob Pattison: **THAT** the Council acknowledge the correspondence as circulated which includes letters, information bulletins and bank statement and direct to be filed.

**CARRIED**

**PEST CONTROL**

Tabled

**BOARD AND COMMITTEE APPOINTMENTS:**

**2021-007**

Moved by Councillor Mike Erlandson: **THAT** Council approve the appointment of Helen Watt and Karla Murray to the Craik Housing Corporation Board.

**CARRIED**

**Offer to Purchase – tabled to for plan development and new bylaw**

**STAFF REIMBURSEMENT:**

**2021-008**

Moved by Councillor Rob Pattison: **THAT** Council approve the reimbursement to Kevin Gilby for \$150.00 for Operator Board Certification fees.

**CARRIED**

**Saskatchewan Lotteries Per-capita Grant:**

**2021-009**

Moved by Councillor Mike Erlandson: **THAT** Council approve the Sask. Lotteries grant submission for the Rec Board in conjunction with the RM of Craik.

**CARRIED**

**REVENUE SHARING GRANT:**

**2021-010**

Moved by Councillor Rob Pattison: **THAT** Council approve the following;

The Council of the Town of Craik confirms the municipality now meets the following Eligibility requirements to receive the Municipal Revenue Sharing grant:

1. Submission of the 2019 Audited Financial Statements to the Ministry of Government Relations;
2. Submission of the 2019 Public Report on Municipal Waterworks to the Ministry Of Government Relations;
3. In good standing with respect to the reporting and remittance of Education Property Taxes;
4. Adoption of a Council Procedures Bylaw;
5. Adoption of an Employees Code of Conduct;
6. All members of Council have filed and annually updated their public disclosure Statement; and

That we authorize the Administrator to file our application with Ministry of Government Relations as per requirements of eligibility of the Municipal Revenue Sharing Grant.

**CARRIED**

**PUBLIC WORKS FOREMAN REPORT:**

**2021-011**

Moved by Councillor Shayne Stubbington: **THAT** Council acknowledge the Public Works Foreman report as circulated.

**CARRIED**

**WATER TREATMENT PLANT TESTING REPORT**

**2021-012**

Moved by Councillor Rick Pilling: **THAT** Council accept the Water Treatment Plant test results as circulated for the month of December 20, 2020 and a copy filed in the office.

**CARRIED**

**ADMINISTRATOR REPORT:**

**2021-013**

Moved by Councillor Rob Pattison: **THAT** Council acknowledge the Administrator's report as presented.

**CARRIED**

Councillor Dermot McCaw provided update to Council on the Water Treatment Plant.

- A. Company in California has chemical to clean filters to almost 100%
- B. Membrane autopsy by company in California
- C. Delco going to do a test with new chemical and their proprietary chemical to see which works better. Then they will schedule a time to come back to Craik and clean the other track.
- D. It's been discovered that scaling is organic which should have been taken out at the front of the plant treatment system.
- E. Goal is to do more cleaning and maintenance on site by our staff.
- F. New issues: power-SaskPower changed connections on the pole outside of the plant.
- G. During recent storm (Jan 14, 2021) the backup generator worked as it was intended and kept the water treatment plant running.

**RECREATION BOARD:**

**2021-014**

Moved by Councillor Mike Erlandson: **THAT** Council approve Brian Ackland to continue as a rep on the Rec Board.

**CARRIED**

**Public Forum:**

Nothing brought forward

**IN-CAMERA**

**2021-015**

Moved by Councillor Rick Pilling: **THAT** the Town of Craik Council move in-Camera at 8:47 pm to discuss human resources as authorized by the legislation of the Municipalities Act Section 120 including the exemption in Part III of the Local Freedom of Information Act and Protection of Privacy Act.

**CARRIED**

**OUT OF CAMERA**

**2021-016**

Moved by Councillor Rick Pilling: **That** council rises out of camera at 9:10pm

Moved by Councillor Shayne Stubbington: **THAT** regular meeting of Council be adjourned at 9:12pm

  
\_\_\_\_\_  
MAYOR

  
\_\_\_\_\_  
ADMINISTRATOR