

TOWN OF CRAIK
**Minutes of the regular meeting held on Tuesday, May 7th, 2024 in the Rural Municipality
of Craik No. 222/Town of Craik Council Chambers in Craik, Saskatchewan**

The regular meeting of the Council for the Town of Craik was called to order by Mayor Mark Wegner at 6:26 pm.

Present:	Mayor Councillor	Mark Wegner Ernie Spencer Mike Erlandson Kim Bakken
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Also, Present:	Administrator	Jayden Boyd
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Regrets:	Councillor Councillor	James Salter Rick Pilling
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DELEGATES: Shayne Stubbington – 6:45 pm

APPROVAL OF AGENDA:

2024-077

Moved by Councillor Ernie Spencer: **THAT** the Town of Craik Council hereby approves the May 7th, 2024 Agenda as circulated.

CARRIED

APPROVAL OF MINUTES:

2024-078

Moved by Councillor Mike Erlandson: **THAT** the Town of Craik Council hereby adopts the minutes for the Regular Meeting held on April 9th, 2024 as circulated.

CARRIED

FINANCIALS:

ACCOUNTS PAYABLE:

2024-079

Moved by Councillor Kim Bakken: **THAT** the Town of Craik Council hereby approves the May 7th, 2024 Accounts Payables in the amount of \$360,437.42 as presented to Council.

CARRIED

ELECTRONIC PAYMENTS:

2024-080

Moved by Councillor Ernie Spencer: **THAT** the Town of Craik Council hereby approves the April 2024 EPT electronic payment for Education taxes in the amount of \$2,393.62 as presented to Council.

CARRIED

PAYROLL:

2024-081

Moved by Councillor Mike Erlandson: **THAT** the Town of Craik Council hereby approves the April 2024 payroll in the amount of \$6,206.81 as presented to Council.

CARRIED

RECEIPTS AND PAYMENTS:

2024-082

Moved by Councillor Kim Bakken: **THAT** the Town of Craik Council hereby approves the April 2024 Receipts and Payments Statement as presented to Council.

CARRIED

Shayne Stubbington joined the meeting as a delegate at 6:35 pm to discuss bylaw enforcement, he left the meeting at 6:55 pm and did not return.

CORRESPONDENCE:

2024-083

Moved by Councillor Ernie Spencer: **THAT** the Town of Craik Council hereby accepts the April 9th, 2024 correspondence as circulated.

CARRIED


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OLD BUSINESS:

SUMMER STUDENT:

2024-084

Moved by Councillor Mike Erlandson: **THAT** the Town of Craik Council hereby hires Parker Ackland at 18.00 per hour for the seasonal worker position and to start as soon as he's available.

CARRIED

TREE PURCHASE:

2024-085

Moved by Councillor Kim Bakken: **THAT** the Town of Craik Council hereby approves the purchase of 100 Velosa Lilacs from the Help International Shelterbelt Center in the amount of \$2.00 per Lilac plus applicable taxes.

CARRIED

RESCIND RESOLUTIONS:

2024-086

Moved by Councillor Ernie Spencer: **THAT** the Town of Craik Council hereby rescinds resolutions numbers 2024-067, 2024-068, 2024-069 and 2024-070.

CARRIED

BYLAW NUMBER 2024-02:

Introduction and Reading:

2024-087

Moved by Councillor Mike Erlandson: **THAT** Bylaw Number 2024-02 being "A Bylaw to fix the rates to be charged for the use and consumption of water and to fix the rates to be charged by the way of rent or service charge for the use of sewer"; be introduced and read for the first time.

CARRIED

BYLAW NUMBER 2024-02:

Second Reading:

2024-088

Moved by Councillor Kim Bakken: **THAT** Bylaw No. 2024-02 being "A Bylaw to fix the rates to be charged for the use and consumption of water and to fix the rates to be charged by the way of rent or service charge for the use of sewer"; be now read for the second time.

CARRIED

BYLAW NUMBER 2024-02:

2024-089

Moved by Councillor Ernie Spencer: **THAT WHEREAS** all members of Council present at this meeting; **THAT** Council unanimously agree to the third reading of Bylaw No. 2024-02.

CARRIED UN.

BYLAW NUMBER 2024-02:

Third Reading:

2024-090

Moved by Councillor Mike Erlandson: **THAT** Bylaw No. 2024-02 having been read a third time, annexed hereto, and forming part of these minutes, be adopted and authenticated by the Mayor and Administrator of the Town of Craik.

CARRIED UN.

COLUMBARIUM PURCHASE:

2024-091

Moved by Councillor Kim Bakken: **THAT** the Town of Craik Council hereby approves the quote submitted by Nelson Granite for the purchase of a 48 niche Columbarium in the amount of \$17,064.00 plus applicable taxes and freight, Council acknowledges the receipt of 10 pre paid niche purchases.

CARRIED

NEW BUSINESS:

RESERVE FUND:

2024-092

Moved by Councillor Ernie Spencer: **THAT** the Town of Craik Council hereby moves \$4,571.39 to the Town reserve account collected from the utilities in the month of April 2024.

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STUDENT AWARD SPONSORSHIP:

2024-093

Moved by Councillor Kim Bakken: **THAT** the Town of Craik Council hereby approves sponsoring the "Craik Student of the Year Award" in the amount of \$100.00.

CARRIED

LONE WORKER POLICY:

2024-094

Moved by Councillor Mike Erlandson: **THAT** the Town of Craik Council hereby approve and implement Policy No. 2024-02 Lone Worker Policy, forever attached to these minutes

CARRIED

VIOLENCE & HARASSMENT PREVENTION POLICY:

2024-095

Moved by Councillor Ernie Spencer: **THAT** the Town of Craik Council hereby approve and implement Policy No. 2024-03 Violence & Harassment Prevention Policy, forever attached to these minutes.

CARRIED

AIR QUALITY MONITORS:

2024-096

Moved by Councillor Mike Erlandson: **THAT** the Town of Craik Council hereby approves the purchase of two air quality monitors, 1 portable and 1 stationary to be placed in the water treatment plant.

CARRIED

FENCING QUOTES:

2024-097

Moved by Councillor Kim Bakken: **THAT** the Town of Craik Council hereby approves the quote submitted by Brett Tallentire for the fencing around the newly constructed Lagoon drying bed in the amount of \$3,734.92 plus applicable taxes

CARRIED

FOREMAN ADVERTISEMENT:

2024-098

Moved by Councillor Ernie Spencer: **THAT** the Town of Craik Council hereby approves the ratepayer request to run an advertisement for a full or part time foreman to be ran for two weeks in the Davidson leader, on SaskJobs, Canada Jobs and Indeed; applicants must include a salary request with their application.

CARRIED

LETTER OF SUPORT:

2024-099

Moved by Councillor Mike Erlandson: **THAT** the Town of Craik Council hereby approves sending a letter of support with the R.M. of Craik No. 222 detailing the importance of the Dam and the Towns investment into the services reliant on the Dam.

CARRIED

TITLE REQUEST:

2024-100

Moved by Councillor Kim Bakken: **THAT** the Town of Craik Council hereby approves the request to take title on Lots 7-8, Blk 8, Plan No. D2627; under the Tax Enforcement Act.

CARRIED

RINK BOILER CERTIFICATION:

2024-101

Moved by Councillor Kim Bakken: **THAT** the Town of Craik Council hereby approves the payment to the Technical Safety Authority of Saskatchewan in the amount of \$195.00 for the Craik Memorial Rinks boiler and pressure vessel equipment license.

CARRIED

Councillor Kim Bakken left the meeting at 8:47 pm and did not return.

IN-CAMERA:

2024-102

Moved by Councillor Ernie Spencer: **THAT** the Town of Craik Council hereby moves in-camera at 8:48 pm to discuss human resources as authorized by the legislative authority of the Municipalities Act Section 120 including the exemption in Part III of The Local Authority Freedom of Information and Protection of Privacy Act.


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OUT-OF-CAMERA
2024-103

Moved by Councillor Mike Erlandson: **THAT** the Town of Craik Council rises from the in-camera discussion at 8:53 pm.

CARRIED

ADJOURNMENT:
2024-104

Moved by Councillor Mike Erlandson to adjourn at 8:54 pm.

CARRIED



MAYOR



ADMINISTRATOR


INITIALS