

TOWN OF CRAIK
Minutes of the regular meeting held on December 17th, 2015 in the
Town of Craik Council Chambers
600 Front Street in Craik, SK

Present: Mayor Rick Rogers, Councillors Brad Johnson, Karen Gill, Cheryl Meshka, David Ashdown, Cheryl Klein

Regrets: Councillor Charla Edwards

Also Present: Administrator Sarah Wells

Mayor Rick Rogers called the meeting of council for the Town of Craik to order at 7:00 p.m.

APPROVAL OF MINUTES

2015-214

Councillor Brad Johnson moved to approve the minutes of November 9th, 2015.

CARRIED

PURCHASE OF CANAKIT RASPBERRY PI

2015-215

Councillor David Ashdown moved to approve Kevin Gilby to purchase two Canakit Raspberry Pi 2 Complete Starter Kits with WIFI.

CARRIED

REPAIR OF TOWN DUMP TRUCK

2015-216

Councillor Brad Johnson moved to approve the purchase and installation of a motor into the Town dump truck by Shayne Stubbington.

CARRIED

EMPLOYEE WORK HOURS

2015-217

Councillor Cheryl Meshka moved that the daily work hours for the town employees will be 8:00 a.m. until 5:00 p.m.

CARRIED

RR
INITIALS

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EMPLOYEE WORK VEHICLES

2015-218

Councillor Karen Gill moved that the Town employees will not use their private vehicles for work purposes.

CARRIED

LAST MOUNTAIN RAIL

2015-219

Councillor David Ashdown moved that the Town of Craik pay LMR \$8,264.16 which is the outstanding amount on the town's signal maintenance share to December 31, 2015 and submit the following proposal to LMR for going forward:

1. LMR and Town of Craik split the LMR interest charges 50/50 on all overdue signal maintenance invoices.
2. Town of Craik reduce its outstanding grass cutting invoices to \$1200 per year, (2 cuts @ 8 hrs @at a rate of \$75/hr
3. Town of Craik remove the interest charges on all years prior to the March , 2015 invoice
4. LMR and Town of Craik split the interest charges 50/50 on overdue invoice for March 2015 until now for grass cutting at the \$1200 per year rate
5. LMR agree to handle Mp71.36 as 50/50 surface maintenance cost same as the other crossing, not already covered by board order (does not include signalized crossing MP 71.81
6. LMR will maintain culverts, brush cutting and rodent control to Craik bylaw standards.
7. LMR will be responsible for grass cutting to Town of Craik bylaw standards
8. LMR will respond and take appropriate remedial action to concerns raised by Town of Craik concerning LMR properties within the Town of Craik .
9. Each entity will pay monies owing to the other in a timely fashion.

CARRIED

WATER PLANT STAFF

2015-220

Councillor David Ashdown moved that effective immediately Kevin Gilby is named as the staff person in charge of the water plant. Any of his employment hours not required at the plant will be assigned by the administrator to either the office of the field.

CARRIED

APPROVAL OF FINANCIAL STATEMENT

2015-221

Councillor David Ashdown moved to approve the Financial Statement as presented to council.

CARRIED

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INITIALS

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APPROVAL OF BANK STATEMENT

2015-222

Councillor Cheryl Klein moved to approve the Bank Statement for December 2015.

CARRIED

JANUARY ACCOUNTS PAYABLE

2015-223

Councillor Karen Gill moved to approve the January Accounts Payable as presented to council.

CARRIED

APPROVAL OF DECEMBER PAYROLL

2015-224

Councillor Brad Johnson moved to approve the December employee payroll in the amount of \$7,847.16.

CARRIED

EMPLOYEE CHRISTMAS BONUS

2015-225

Councillor David Ashdown moved to approve the payment of \$100 Christmas bonus to the town employees.

CARRIED

MENTOR PAYMENT

2015-226

Councillor David Ashdown moved to approve the payment of \$500 to JoAnne Yates for mentoring Sarah Wells.

CARRIED

ADJOURNMENT

2015-227

Councillor Brad Johnson moved to adjourn the monthly council meeting.

CARRIED



MAYOR



ADMINISTRATOR



INITIALS