

**TOWN OF CRAIK**  
**Minutes of the regular meeting held on February 11, 2015 in the**  
**Town of Craik Council Chambers**  
**600 Front Street in Craik, SK**

---

**Present:** Mayor Rick Rogers, Councillors Charla Edwards, Brad Johnson  
Karen Gill, Cheryl Klein, Cheryl Meshka, Tom Yates

**Regrets:**

**Also Present:** Sarah Wells

---

**Mayor Rick Rogers** called the meeting of council for the Town of Craik to order at 7:17 p.m.

**APPROVAL OF MINUTES**

**2015-013**

Councillor Gill moved that the Town of Craik minutes from the Regular meeting on January 14, 2015 be adopted as read. **CARRIED**

**RECEIPTS AND PAYMENTS**

**2015-014**

Moved by Councillor Edwards that the Town of Craik hereby accept the Receipts and Payments for January, 2015. **CARRIED**

**DELEGATES:**

**Jo-Anne DuBeau** - Gave foreman's report and information on water plant issues.

**LMR INVOICE FOR GRASS CUTTING**

**2015-015**

Moved by Councillor Klein that the Town of Craik send LMR (Last Mountain Rail) an invoice for grass cutting and hole patching for 32 hours (\$75/hr) x 3years + 1% /mth interest. **CARRIED**

**LMR OUTSTANDING 2012-2013 INVOICES**

**2015-016**

Moved by Councillor Meshka that the Town of Craik will pay the LMR outstanding 2012 & 2013 Invoices in the amount of \$11,855.91. **CARRIED**

**RBC ONLINE ACCOUNT ACCESS**

**2015-017**

Moves by Councillor Edwards that Mayor Rogers and Sarah will sign the RBC Express Service Agreement and pay the one time setup fee of \$50. Mayor Rogers will be the administrator for the site. **CARRIED**

INITIALS

**TOWN OF CRAIK**  
**Minutes of the regular meeting held on February 11, 2015 in the**  
**Town of Craik Council Chambers**  
**600 Front Street in Craik, SK**

---

**TOWN GRADER REPAIRS**

**2015-018**

Moved by Councillor Yates that the Town of Craik will continue with the repairs of the grader and approves the payment of the cost of the parts. **CARRIED**

**HANDICAPPED PARKING AT LEGION**

**2015-019**

Moved by Councillor Edwards that the Town of Craik will read, review and pass the Bylaw implementing two handicapped parking spaces in front of the Legion Hall, at the next council meeting of March 11, 2015. **CARRIED**

**SAVE OUR SPILLWAY PROJECT**

**2015-020**

Moved by Councillor Yates that the Town of Craik will send a letter to Eckhard Wiebe with respect to the repair of the Save our Spillway project to begin in the spring. **CARRIED**

**PTIC APPLICATION REVISION**

**2015-021**

Moved by Councillor Edwards that the Town of Craik will send a copy of the Municipal Utilities proposal and quote to the government to be included in the PTIC application for the Water Treatment project. **CARRIED**

**MUNICIPAL UTILITIES PROPOSAL & QUOTE**

**2015-022**

Moved by Councillor Johnson that the Town of Craik go forward with the Municipal Utilities proposal. **CARRIED**

**DONATION FOR LIONS CLUB STEAK NIGHT**

**2015-023**

Moved by Councillor Gill that the Town of Craik will donate the cost of the Hall rental for the Lions Club Steak night on March 28, 2015. **CARRIED**

**2015' ANNUAL GRANT/LEVY PAYMENT SCHEDULE**

**2015-024**

Moved by Councillor Edwards that the Town of Craik hereby approves the Annual Grant/Levy Payment Schedule as follows:

Craik & District Fire Board

**\$10,000/year, paid in two \$5,000  
installments on February/2015 & June  
2015'**

INITIALS

**TOWN OF CRAIK**  
**Minutes of the regular meeting held on February 11, 2015 in the**  
**Town of Craik Council Chambers**  
**600 Front Street in Craik, SK**

---

Craik & District Recreation Board

**\$3,000/year, paid on April 2015'**

Craik & District Regional Park

**\$3,000/year paid on January 2015'**

Craik & District Palliser Regional Library

**Levy amount to be determined  
and approved by counsel, paid in  
two installments on March/2015 &  
July/2015**

**CARRIED**

**2015' BOARD/ANNUAL APPOINTMENTS**

**2015-025**

Moved by Councillor Klein that the Town of Craik hereby approves the 2015' Board/Annual Appointments as follows:

<b>Deputy Mayor</b>	<b>Charla Edwards</b>
<b>Communities in Bloom/CSLP</b>	<b>Rogers, Edwards, Klein</b>
<b>Streets, Sewer/Water</b>	<b>All</b>
<b>Cemetery</b>	<b>Yates</b>
<b>Regional Park</b>	<b>Brad Johnson, Cathy Sperling, Cheryl Meshka</b>
<b>Rec Board</b>	<b>Rogers, Edwards</b>
<b>Library</b>	<b>Gill</b>
<b>Museum</b>	<b>Gill</b>
<b>Health</b>	<b>Rogers, Edwards, Klein</b>
<b>Rink</b>	<b>Johnson</b>
<b>Fire Board</b>	<b>Klein</b>
<b>Financial/Budget</b>	<b>All</b>
<b>Garbage/Recycling</b>	<b>All</b>
<b>Small Business Loan</b>	<b>Wanda Erlandson, Mark Wegner, Cheryl Meshka</b>
<b>Oral History</b>	<b>Yates</b>
<b>Legion Hall</b>	<b>Edwards, Klein</b>
<b>Pest Control</b>	<b>Brad Johnson</b>
<b>Weed Inspector</b>	<b>Doug Patience – District 15 ADD Board</b>
<b>Tax Collector &amp; Assessor</b>	<b>Sarah Wells</b>
<b>Board of Revision Secretary</b>	<b>Sarah Wells</b>
<b>Board of Revision</b>	<b>Lance Brown, Sterling Scholar, Philip Sanden</b>
<b>Development Officer</b>	<b>Sarah Wells</b>
<b>Election Returning Officer</b>	<b>Sarah Wells</b>
<b>Deputy Returning Officer</b>	<b>Patti Obrigewitsch</b>
<b>Poll Clerk</b>	<b>Barb Watt</b>
<b>Auditor</b>	<b>Priority One Business Solutions</b>

**CARRIED**

\_\_\_\_\_  
INITIALS

**TOWN OF CRAIK**  
**Minutes of the regular meeting held on February 11, 2015 in the**  
**Town of Craik Council Chambers**  
**600 Front Street in Craik, SK**

---

**2015' MAINTENANCE/LICENSING FEES**

**2015-026**

Moved by Councillor Edwards that the Town of Craik hereby approves the 2015' Maintenance/Licensing Fee Schedule as follows:

<i>Business Licence</i>	<b>\$10/year</b>
<i>Loraas Bin</i>	<b>\$90 + GST</b>
<i>(Rental for one week, Tuesday to Tuesday, one time dump)</i>	
<i>Building Permit</i>	<b>\$5.00 per \$1,000 of estimated building costs (Up to a maximum of \$200)</b>
<i>Cemetary Plot</i>	<b>\$200</b>
<i>Grass Cutting</i>	<b>\$75/hr + GST</b>
<i>Gravel</i>	<b>\$45/yd (approx. 3 front loader buckets) +GST or \$15/ Bucket</b>
<i>Utility Hook-up</i>	<b>\$216.00 (refundable within one year upon good account standing)</b>
<i>Water Shut-off/ Water Reconnection Fee</i>	<b>\$35 for each service</b>
<i>Pet Licenses</i>	<b>\$10/year</b>
<i>Plumbing Permit</i>	<b>\$40 (up to 10 fixtures), \$5 for each additional fixture</b>
<i>Tree Chipping &amp; Xmas Tree Disposal</i>	<b>\$15 + GST</b>
<i>Maintenance/Service Fee for Services provided By Town Employees</i>	<b>\$75/hr &amp; GST (includes use of equipment operated by Town employee) (does not include dumping fees)</b>
<i>Town Dump Fees</i>	<b>\$ 15.00 per item</b>

**CARRIED**

**INTEGRATED DESIGNS INVOICE**

**2015-027**

Moved by Councillor Gill that the Town of Craik will pay the final invoice of Integrated Designs Inc., in the amount of \$16,163.66, and payment from FCM will reimburse the Town for the costs of the work done.

**CARRIED**

**TOWN OF CRAIK**  
**Minutes of the regular meeting held on February 11, 2015 in the**  
**Town of Craik Council Chambers**  
**600 Front Street in Craik, SK**

---

**CONSENT FOR ADMINISTRATOR TO ACCESS REVENUE CANADA ACCOUNT**

**2015-028**

Moved by Councillor Meshka that the Town of Craik finish preparation and sign the Canada Revenue Agency Business Consent to authorize Sarah Wells to speak to Canada Revenue Agency with respect to the Town's Business account. Mayor Rogers will sign the authorization. **CARRIED**

**SAMA MUNICIPAL INVOICE**

**2015-029**

Moved by Councillor Johnson that the Town of Craik will pay the 2015' SAMA Municipal Invoice in the amount of \$6,443.00. **CARRIED**

**TENDER FOR CONTRACTOR TO CLEAN DRAINAGE DITCH**

**2015-030**

Moved by Councillor Johnson that the Town of Craik will hire a contractor to perform the work needed to have the drainage ditch cleaned out before spring. The contract will be tendered and advertised to find a Craik community member to provide the service. The tendering process will close February 28, 2015. **CARRIED**

**APPROVAL OF JANUARY 2015' PAYROLL**

**2015-031**

Moved by Councillor Yates that the Town of Craik hereby approves the January 2015' Town employees payroll as presented to Council. **CARRIED**

**APPROVAL OF PAYMENT FOR PEST CONTROL**

**2015-032**

Moved by Councillor Edwards that the Town of Craik hereby approves payment to Brad Johnson for 2015' Pest Control in the amount of \$1,000 as presented to Council. **CARRIED**

**APPROVAL OF ACCOUNTS PAYABLE**

**2015-033**

Moved by Councillor Edwards that the Town of Craik hereby approves the accounts payable in the amount of \$23,726.83 as presented to Council. **CARRIED**

TOWN OF CRAIK  
Minutes of the regular meeting held on February 11, 2015 in the  
Town of Craik Council Chambers  
600 Front Street in Craik, SK

---

ADJOURNMENT

2015-034

Moved by Councillor Yates that the meeting is adjourned.

CARRIED

  
\_\_\_\_\_  
MAYOR

  
\_\_\_\_\_  
ADMINISTRATOR