

**TOWN OF CRAIK**  
**Minutes of the regular meeting held on February 11<sup>th</sup>, 2016 in the**  
**Town of Craik Council Chambers**  
**600 Front Street in Craik, SK**

---

**Present:** Mayor Rick Rogers, Councillors Charla Edwards, Brad Johnson,  
David Ashdown, Cheryl Klein; Cheryl Meshka

**Regrets:** Councillor Karen Gill

**Also Present:** Administrator Sarah Wells

---

Mayor Rick Rogers called the meeting of council for the Town of Craik to order at 7:05 p.m.

**APPROVAL OF MINUTES**

**2016-20**

Councillor Cheryl Klein moved to approve the minutes of January 13<sup>th</sup>, 2016.

**CARRIED**

**FOREMAN REPORT**

**2016-21**

Councillor David Ashdown moved to receive the foreman's report by Kevin Gilby.

**CARRIED**

**INVENTORY FOR EMERGENCIES**

**2016-22**

Councillor Brad Johnson moved to approve the purchase of parts for water break repairs, 40 yards of gravel and a product pump.

**CARRIED**

**MEALS FOR VOLUNTEERS**

**2016-23**

Councillor Charla Edwards moved to authorize volunteers who work full days, at least 8 hours, for the Town of Craik to order a meal to be reimbursed by the town.

**CARRIED**

**KGS ENGINEER REPORT**

**2016-24**

Councillor David Ashdown moved that the Town of Craik hereby authorizes KGS to proceed with the Engineer report.

**CARRIED**

  
INITIALS

**TOWN OF CRAIK**  
**Minutes of the regular meeting held on February 11<sup>th</sup>, 2016 in the**  
**Town of Craik Council Chambers**  
**600 Front Street in Craik, SK**

---

**WATER TASK FORCE REPORT**

**2016-25**

Councillor David Ashdown moved to receive the Water Task Force Report as presented by Dermot McCaw.

**CARRIED**

**FIRE PROTECTION AGREEMENT BYLAW 2016-02**

**2016-26**

Councillor David Ashdown moved that the Town of Craik hereby passes Bylaw 2016-02 being a bylaw to amend the Fire Protection Agreement between the Town and Craik & District Fire Board. Read for the 1<sup>st</sup> time.

**CARRIED**

**FIRE PROTECTION AGREEMENT BYLAW 2016-02**

**2016-27**

Councillor Charla Edwards moved that the Town of Craik hereby passes Bylaw 2016-02 being a bylaw to amend the Fire Protection Agreement between the Town and Craik & District Fire Board. Read for the 2<sup>nd</sup> time.

**CARRIED**

**FIRE PROTECTION AGREEMENT BYLAW 2016-02**

**2016-28**

Councillor Brad Johnson moved that the Town of Craik proceed with the 3<sup>rd</sup> reading of Bylaw 2016-02.

**UNANIMOUSLY CARRIED**

**FIRE PROTECTION AGREEMENT BYLAW 2016-02**

**2016-29**

Councillor Cheryl Klein moved that the Town of Craik hereby passes Bylaw 2016-02 being a bylaw to amend the Fire Protection Agreement between the Town and Craik & District Fire Board. Read for the 3<sup>rd</sup> and final time.

**CARRIED**

**2016 LEVY/GRANT PAYMENT SCHEDULE**

**2016-30**

Councillor Cheryl Meshka moved to approve the 2016 Levy/Grant Payment Schedule as attached hereto these minutes of meeting.

**CARRIED**

**Councillor Brad Johnson Abstained**

R.R.  
INITIALS

**TOWN OF CRAIK**  
**Minutes of the regular meeting held on February 11<sup>th</sup>, 2016 in the**  
**Town of Craik Council Chambers**  
**600 Front Street in Craik, SK**

---

**AMEND RESOLUTION 2016-18**

**2016-31**

Councillor Cheryl Klein moved to ratify the email vote to amend resolution 2016-18, and the wage increase for Kevin Gilby to \$17/hour.

**CARRIED**

**CONTRACT MAINTENANCE PERSON**

**2016-32**

Councillor Cheryl Meshka moved to ratify the email vote to hire Brent Anderson as a contracted maintenance person for \$25/hr as a on call basis.

**CARRIED**

**COUNCIL PROCEDURES BYLAW 2016-01**

**2016-33**

Councillor David Ashdown moved that the Town of Craik hereby pass Bylaw 2016-01 being a bylaw for council procedures at council meetings. Read for the 1<sup>st</sup> time.

**CARRIED**

**COUNCIL PROCEDURES BYLAW 2016-01**

**2016-34**

Councillor David Ashdown moved that the Town of Craik hereby pass Bylaw 2016-01 being a bylaw for council procedures at council meetings. Read for the 2<sup>nd</sup> time.

**CARRIED**

**COUNCIL PROCEDURES BYLAW 2016-01**

**2016-35**

Councillor Brad Johnson moved that the Town of Craik proceed with the third reading of Bylaw 2016-01.

**UNANIMOUSLY CARRIED**

**COUNCIL PROCEDURES BYLAW 2016-01**

**2016-36**

Councillor Charla Edwards moved that the Town of Craik hereby pass Bylaw 2016-01 being a bylaw for council procedures at council meetings. Read for the 3<sup>rd</sup> and final time.

**CARRIED**

**ANTI-HARASSMENT POLICY & GUIDELINES**

**2016-37**

Councillor David Ashdown moved that the Anti-Harassment policy and guidelines provided by the Saskatchewan Public Service Commission on March 2010 will serve as the policy and guidelines for the Town of Craik.

**CARRIED**

RR.  
INITIALS

**TOWN OF CRAIK**  
**Minutes of the regular meeting held on February 11<sup>th</sup>, 2016 in the**  
**Town of Craik Council Chambers**  
**600 Front Street in Craik, SK**

---

**MUNICIPAL EMPLOYEE CODE OF CONDUCT**

**2016-38**

Councillor David Ashdown moved that the Town of Craik hereby adopts the Municipal Employee Code of Conduct as hereby attached to these minutes of meeting.

**CARRIED**

**GRADER RENTAL**

**2016-39**

Councillor Charla Edwards moved that Town of Craik approve the grader rental from Corey Kuemper for \$1,000 per month for up to 40 hours per month.

**CARRIED**

**ADMINISTRATOR BOND**

**2016-40**

Councillor David Ashdown moved that the Town of Craik council acknowledges the Administrator bond on the Town of Craik Insurance policy as presented to council.

**CARRIED**

**CUTTING BLADE FOR TRACTOR**

**2016-41**

Councillor Brad Johnson moved that the Town of Craik approves for the purchase of a cutting blade and the hardware for the John Deere tractor.

**CARRIED**

**CRAIK MUSEUM PICTURES**

**2016-42**

Councillor Cheryl Klein moved to approve the addition of the pictures provided by the Craik Museum to the Town of Craik website.

**CARRIED**

**CONSOLIDATION OF LOTS**

**2016-43**

Councillor David Ashdown moved to approve the consolidation of Lots 4 & 5, Blk G, Plan No. BA2383.

**CARRIED**

**CONSENT AGENDA**

**2016-44**

Councillor David Ashdown moved to approve the Financial Statement, Bank Statement and January employee payroll as consent agenda.

**CARRIED**

  
INITIALS

TOWN OF CRAIK  
Minutes of the regular meeting held on February 11<sup>th</sup>, 2016 in the  
Town of Craik Council Chambers  
600 Front Street in Craik, SK

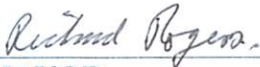
---

ADJOURNMENT

2016-45

Councillor Brad Johnson moved to adjourn the monthly council meeting.

**CARRIED**

  
\_\_\_\_\_  
MAYOR

  
\_\_\_\_\_  
ADMINISTRATOR

  
\_\_\_\_\_  
INITIALS