

TOWN OF CRAIK

Minutes of the regular meeting held on Tuesday, December 21, 2021 in the Rural Municipality of Craik No. 222/Town of Craik Council Chambers in Craik, Saskatchewan

The regular meeting of Council for the Town of Craik was called to order by Mayor Mark Wegner at 6:35 pm.

Present: Mayor Mark Wegner
Councillor Ernie Spencer
Rob Pattison
Mike Erlandson
Kevin Wright

Also, Present: Administrator JoAnne Yates

Regrets: Rick Pilling

APPROVAL OF AGENDA:

2021-243

Moved by Councillor Kevin Wright: **THAT** the Town of Craik Council hereby approve the December 21st, 2021 Agenda as circulated.

CARRIED

APPROVAL OF MINUTES:

2021-244

Moved by Councillor Ernie Spencer: **THAT** the Town of Craik Council hereby adopt the minutes for the Regular Meeting held on November 16th, 2021 as circulated.

CARRIED

FINANCIALS:

ACCOUNTS PAYABLE:

2021-245

Moved by Councillor Mike Erlandson: **THAT** the Town of Craik Council hereby approve the December 21st, 2021 Accounts Payables in the amount of \$47,416.47 as presented to Council.

CARRIED

ELECTRONIC PAYMENTS:

2021-246

Moved by Councillor Kevin Wright: **THAT** the Town of Craik Council hereby approve the November, 2021 EPT electronic payment for Education taxes collected in the amount of \$1,924.33 as presented to Council.

CARRIED

MONTHEND PAYMENTS:

2021-247

Moved by Councillor Rob Pattison: **THAT** the Town of Craik Council hereby approve the Receiver General Payment in the amount of \$1,154.33 for the month of November.

CARRIED

PAYROLL:

2021-248

Moved by Councillor Ernie Spencer: **THAT** the Town of Craik Council hereby approve the November, 2021 payroll in the amount of \$4,862.40 as presented to Council.

CARRIED

RECEIPTS AND PAYMENTS

2021-249

Moved by Councillor Mike Erlandson: **THAT** the Town of Craik Council hereby approve the November, 2021 Receipts and Payments Statement as presented to Council.

CARRIED

CORRESPONDENCE:

2021-250

Moved by Councillor Rob Pattison: **THAT** the Town of Craik Council hereby accept the December, 2021 correspondence as circulated.

CARRIED

OLD BUSINESS:

Water Security Agency – Community Drought Risk Assessment – Tabled
Town of Craik Standard Operating Procedures – Tabled


INITIALS

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NEW BUSINESS:

AMEND RESOLUTION 2021-023:

2021-251

Moved by Councillor Mike Erlandson: **THAT** the Town of Craik Council hereby amend resolution number 2021-023 to read retro-active to November 1st, 2020.

CARRIED

APPOINTMENT OF AUDITOR FOR 2021 AUDIT:

2021-252

Moved by Councillor Kevin Wright: **THAT** the Town of Craik Council hereby appoint Dudley & Company LLP as the Auditors for the 2021 audit.

CARRIED

REVENUE SHARING GRANT:

2021-253

Moved by Councillor Mike Erlandson: **THAT** the Town of Craik Council confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing grant:

Submission of the 2020 Audited Financial Statements to the Ministry of Government Relations;
Submission of the 2020 Public Report on Municipal Waterworks to the Ministry Of Government Relations;

In good standing with respect to the reporting and remittance of Education Property Taxes;

Adoption of a Council Procedures Bylaw;

Adoption of an Employees Code of Conduct;

All members of Council have filed and annually updated their public disclosure Statement; and

That we authorize the Administrator to file our application with Ministry of Government Relations as per requirements of eligibility of the Municipal Revenue Sharing Grant.

CARRIED

COUNCIL MEETING DATES AND TIMES FOR 2022

2021-254

Moved by Councillor Rob Pattison: **THAT** the Town of Craik Council set the regular dates and times for the regular Council meetings for 2022 as follows:

Tuesday, January 11 th	6:30 pm
Tuesday, February 8 th	6:30 pm
Tuesday, March 8 th	6:30 pm
Tuesday, April 12 th	6:30 pm
Tuesday, May 10 th	6:30 pm
Tuesday, June 14 th	6:30 pm
Tuesday, July 12 th	6:30 pm
Tuesday, August 9 th	6:30 pm
Tuesday, September 13 th	6:30 pm
Tuesday, October 11 th	6:30 pm
Tuesday, November 8 th	6:30 pm
Tuesday, December 13 th	6:30 pm

CARRIED

QUOTES FOR GRADER AND TRACTOR TIRES:

2021-255

Moved by Councillor Rob Pattison: **THAT** the Town of Craik Council hereby approves the estimates from Auto Express for tractor tires in the amount of \$3,391.50 and grader tires in the amount of \$6,384.00.

CARRIED

BUILDING PERMIT APPLICATION:

2021-256

Moved by Councillor Kevin Wright: **THAT** the Town of Craik Council hereby approve the building permit application to build a rear entry/porch on the property located at 500 Gaw Avenue.

CARRIED

UNCOLLECTABLE UTILITY ACCOUNTS:

2021-257

Moved by Councillor Rob Pattison: **THAT** the Town of Craik Council approve the following utility accounts to write off as uncollectable: Account Number 0200 0030 in the amount of \$153.96, Account Number 0194 0030 in the amount of \$1,156.95 and Account Number 0337 0020 in the amount of \$462.78.

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TRANSFER UTILITIES TO TAXES:

2021-258

Moved by Councillor Mike Erlandson: **THAT** the Town of Craik Council approves the Transfer of the following accounts to property taxes: Account Number 0144 0010 in the amount of \$305.13 to Roll Number 267, Account Number 0212 0010 in the amount of \$301.12 to Roll Number 355, Account Number 0165 0010 in the amount of \$462.78 to Roll Number 293, Account Number 00216 0000 in the amount of \$658.34 to Roll Number 361.

CARRIED

RESERVE FUND:

2021-259

Moved by Councillor Ernie Spencer: **THAT** the Town of Craik Council hereby move \$1,316.58 to the Town reserve account collected from the utilities in the month of November, 2021.

CARRIED

SNOW REMOVAL:

2021-260

Moved by Councillor Mike Erlandson: **THAT** the Town of Craik Council hereby pay Brad Johnson for snow removal on November 17th and 21st, 2021 \$50.00 per hour for a total of 8 hours.

CARRIED

DELCO AUTOMATION INC. PAYMENT OF INVOICE NUMBER M28622:

2021-261

Moved by Councillor Kevin Wright: **THAT** the Town of Craik Council hereby pay invoice number M28622 from Delco Automation Inc. in the amount of \$6,632.25.

CARRIED

ACCESS COMMUNICATIONS BUILDING:

2021-262

Moved by Ernie Spencer: **THAT** the Town of Craik Council hereby approve the request by Access Communications to do some repairs on the building located on Lot 01, Blk 01, Plan B415.

CARRIED

SASK LOTTERIES COMMUNITY GRANT PROGRAM 2023 APPLICATION:

2021-263

Moved by Councillor Rob Pattison: **THAT** the Town of Craik Council approve the application for the Saskatchewan Lotteries Community Grant Program 2023 application on behalf of the Craik Recreation Board.

CARRIED

STAFF GIFT CARDS:

2021-264

Moved by Councillor Rob Pattison: **THAT** the Town of Craik Council approve the purchase of 5 Tim Horton's gift cards for \$50.00 each and to be given to the Staff.

CARRIED

There were no comments from the public.

ADJOURNMENT:

2021-265

Moved by Councillor Rob Pattison to adjourn at 8:26 pm.

CARRIED



MAYOR



ADMINISTRATOR



INITIALS