

TOWN OF CRAIK
Minutes of the regular meeting held on August 20th, 2020 in the
Craik Community Legion Hall
325 3rd Street in Craik, SK

Present: Mayor Bryan Matheson, Councillors, Lawrence McRae, Mike Erlandson, Rhonda Phillips, Christopher Lloyd

Absent: Kim Bakken

Also Present: Acting Administrator JoAnne Yates, Assistant Wands Erlandson

Mayor Bryan Matheson called the meeting of council for the Town of Craik to order at 7:00 p.m.

ADOPTION OF AGENDA

2020-110

McRae: Adoption of the August 20th, 2020 Agenda.

CARRIED

APPROVAL OF MINUTES:

2020-111

Phillips: **THAT** the minutes of the July 16th, 2020 Regular Meeting be approved as amended.

CARRIED

2020-112

Lloyd: **THAT** the July 17th, 2020 Special minutes be approved as circulated.

CARRIED

PUBLIC WORKS REPORT:

2020-113

Phillips **THAT** the Public Works Department's report be accepted as presented.

CARRIED

ELECTRONIC PAYMENT:

2020-114

Erlandson: **THAT** the electronic payment to Prairie South School Division #210 be approved in the amount of \$17,326.74.

CARRIED

ACCOUNTS PAYABLE:

2020-115

Phillips **THAT** the Accounts Payable for the month of July 2020 in the amount of \$84,996.64 be approved.

CARRIED

PAYROLL:

2020-116

Erlandson: **THAT** the Month of July, 2020 Gross payroll in the amount of \$17,030.49 be approved as presented.

CARRIED


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FINANCIAL STATEMENT:

2020-117

Phillips: **THAT** the July, 2020 Financial Statement be accepted as circulated.

CARRIED

CORRESPONDENCE:

2020-118

Lloyd: **THAT** Correspondence be approved as circulated.

CARRIED

ADMINISTRATOR'S REPORT:

2020 ELECTION:

2020-119

Erlandson: **THAT** the Election Polling Station be held at the Craik Legion Community Hall located on 325 3rd Street in Craik, SK on November 9th, 2020 for the municipal election.

CARRIED

2020-120

Phillips: **THAT** Wanda Erlandson be appointed as Returning Officer, Patti Obrigewitsch be appointed Deputy Returning officer and Barb Watt be appointed as Polling clerk for the upcoming Municipal Election.

CARRIED

2020-121

McRae: **THAT** if the Prairie South School Division #210 holds an election it can be shared with the Town of Craik on November 9th, 2020 and at the Advance Poll on October 31, 2020.

CARRIED

2020-122

Erlandson: **THAT** an Advance Poll be held on October 31, 2020, from 9:00 am to 2:00 pm at the Craik Community Hall located on 325 3rd Street, Craik, SK.

CARRIED

ADDED ACCOUNTS PAYABLE:

2020-123

Phillips: **THAT** the Accounts Payable added in the amount of \$3,410.00 be approved.

CARRIED

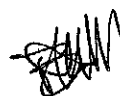
2020 MILL RATE:

2020-124

McRae: **THAT** the 2020 mill rate be set at 5.5.

CARRIED


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LAGOON PERMITS:

2020-125

Lloyd: THAT the lock at the lagoon be changed if agreement is not signed and to investigate the cost to change to a lock that monitors the amount of entries into the lagoon and by whom.

CARRIED

SITE ACCESS AGREEMENT:

2020-126

Erlandson: THAT the Town of Craik Council hereby Authorizes the Mayor and Administrator to sign the Site Access Agreement that allows test holes to be dug on town property if needed.

CARRIED

OLD BUSINESS:

PHARMACY TENDER FOR FLOORING:

2020-127

Erlandson: THAT Johnson Contracting be awarded the tender to replace the flooring at Kristen Mel's Pharmacy in the amount of \$6,919.48.

CARRIED

WATER PLANT PAYMENT STATION:

2020-128

Phillips: THAT the Town of Craik Council purchase a D.A. Retro Payment Station to replace the coin operated water dispenser as long as the cost is no more than \$3,000.00 plus applicable taxes.

CARRIED

DELCOWATER MAINTENANCE AGREEMENT

2020-129

McRae: THAT the Town of Craik sign a 2-year Maintenance Agreement with Delcowater in the amount of \$3,476.08 per year for a total of \$6,952.16.

CARRIED

REIMBURSE LOT CONSOLIDATION:

2020-130

Erlandson: THAT the cost to consolidate lots from Craig and Josie Meyer be reimbursed in the amount of \$369.55.

CARRIED

CRAIK LEGION COMMUNITY HALL LEVY:

2020-131

McRae: THAT the Town of Craik Council approve the annual levy to the Craik Legion Community Hall in the amount of \$6,000.00.

CARRIED


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NEW BUSINESS:

CRAIK LIBRARY APPOINTMENTS:

2020-132

Erlandson: THAT the Town of Craik Council appoint Joyce Shorland, Susana Anderson as representatives to the Craik Library Board and Pearl Unger as a representative on the Palliser Regional Library.

CARRIED

CONSOLODATION OF LOTS

2020-133

Lloyd: THAT the request to consolidate Lots 16 and 17, BLK/PAR 10, Plan D2627 has been denied until Council creates a policy on amalgamation of Town properties.

CARRIED

2020-134

Lloyd: THAT the request to consolidate Lots 1, 2, and 3, BLK/PAR 31, Plan 69MJ07455 was been denied until Council creates a policy on amalgamation of Town properties.

CARRIED

MOTION 2020-080 RESCINDED:

2020-135

Phillips: THAT motion 2020-080 made at the July 16th, 2020 Regular Council Meeting be rescinded.

CARRIED

BYLAW 2020-03 TO ESTABLISH A MAIL-IN BALLOT VOTING SYSTEM:

2020-136

Introduction and Reading:

Lloyd: THAT Bylaw Number 2020-03 being "A Bylaw to establish a mail-in ballot voting system"; be introduced and read for the first time.

CARRIED

BYLAW NUMBER 2020-03:

2020-137

Second Reading:

Erlandson: THAT Bylaw No. 2020-03 being "A Bylaw to establish a mail-in ballot voting system"; be now read for the second time.

CARRIED


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BYLAW NUMBER 2020-03:

2020-138

Phillips: **THAT WHEREAS** all members of Council present at this meeting; **THAT** Council unanimously agree to the third reading of Bylaw 2020-03.

CARRIED UN.

BYLAW NUMBER 2020-03:

2020-139

Third Reading:

McRae: **THAT** Bylaw No. 2020-03 having been read a third time, annexed hereto, and forming part of these minutes, be adopted and authenticated by the Mayor and Administrator of the Town of Craik.

CARRIED UN.

FIRE HYDRANT REPAIR:

2020-140

Erlandson: **THAT** the Town of Craik Council hereby hires Jason Boyd to repair the Fire Hydrants as per report given by Fire Department.

CARRIED

IN-CAMERA

2020-141

Lloyd: **That** the Town of Craik Council moves in-camera at 10:15 p.m. to discuss human resources as authorized by the legislative authority of *The Municipalities Act Section 120* including the exemptions in *Part III of The Local Authority Freedom of Information and Protection of Privacy Act*.

CARRIED

OUT-OF-CAMERA

2020-142

Phillips: **THAT** the Town of Craik Council rises from the in-camera discussion at 10:35 p.m.

CARRIED

FOREMAN:

2020-143

McRae: **THAT** the Town of Craik Council hires Merrill Folk as foreman at \$21.00 per hour.

CARRIED

ADMINISTRATOR:

2020-144

Erlandson: **THAT** the Town of Craik advertise for the position of Administrator.

CARRIED


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ACTING ADMINISTRATION MEETING REMUNERATION:

2020-145

Lloyd: **THAT** the Acting Administrator be paid \$150.00 per evening meeting and that the Assistant be paid \$100.00 per evening meeting.

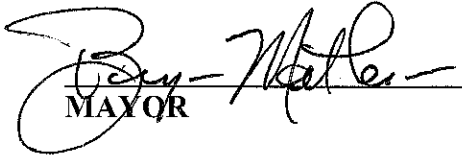
CARRIED

ADJOURNMENT

2020-146

McRae: **THAT** we adjourn at 10:47 p.m.

CARRIED


MAYOR


ADMINISTRATOR


INITIALS